

**Porlock Recreation Ground Management Committee**  
Charity no. 304615

**Minutes of the Meeting held at Porlock Recreation Ground Pavilion on Wednesday May 4<sup>th</sup> 2016 at 7.30pm**

**Members present:** Mike Dyer, Terry Gable, Mike Lynch, Wendy Lynch, Russell Vowles, Nic Vowles, Steve Spurrier, Jane Thicknesse.

**1. Apologies**

John Healey, Keith Green, Ivor Jones

**2. Public Session**

Two members of the Porlock Toddler Committee, Kim Ely and Lisa Horne, attended at the invitation of the Secretary and Terry Gable. As regular users of the Pavilion (Friday mornings, term-time only) they were asked if they would join the Committee as Representatives of the Toddler Group which they agreed to do. The Toddler Group is increasing in size at present and is attracting people from outside the village. More equipment is necessary which they hope to obtain by fund raising. The Vice Chairman offered to help with advice and application forms. The Toddler Group Reps also asked whether it would be possible to have their outside shed re-roofed as it leaked. It was suggested that the Working Party could do this work and the Chairman offered a roll of felt. They also requested that the carpets in the Pavilion were cleaned which Terry Gable agreed to organise. **Action: Chairman, Vice Chairman, Terry Gable**

**3. Minutes of the Meeting February 3<sup>rd</sup> 2016**

**Amendments**

There were no amendments and the Minutes were signed as a true and correct record.

**Matters arising**

i. The Secretary reported that she had written two letters to Phil Weaver. The first informing him that a decision to either repair or remove the Cricket Pavilion had to be received in writing by 31 May 2016. The second was a follow up restating the position after a subsequent conversation with Phil Weaver who stated that that this decision could not be made until the Bowls Club had decided whether to build an Indoor Court. The Secretary had not received replies to either letter.

Wendy Lynch said that she had spoken to another member of the Cricket Club Committee who knew nothing about the necessary decision. It was agreed **nem.con** that copies of the correspondence sent to Phil Weaver could be passed to this member so that he could inform the rest of the Cricket Club Committee and hopefully move the situation forward. **Action: Wendy Lynch**

ii. The Secretary reported that she had not yet heard from WSDC ref Business rates

**4. Correspondence**

Correspondence had been received from:

i. Porlock Bay Oysters thanking the Rec Committee for the loan of the marquee at their recent launch.

- ii. RoSPA informing that the CPA would be inspected in June and a report sent to the Committee afterwards.
- iii. Somerset Playing Fields' Association inviting members of the Committee to a free Playground Awareness and Inspection Training event. (John Healey is already attending an event in October so offer not accepted.)

#### **5. Exmoor Icon Project**

The Secretary reported that she had received an invitation from Chris Jelley for Porlock Recreation Ground to be involved in an Exmoor wide project to create grass labyrinths in community spaces. The design is proposed to be a stag but to add an element of engagement there will be riddles (created by children of St Dubricius School) etched on the 10 oak posts situated at points of the stag. The project would be fully funded by Lynmouth Pavilion and after the project is over the posts could be removed and grass mowed or the project adopted as an asset.

The area needed is approximately 25 x 20m and it is suggested that the eastern side of the Rec, behind the second football pitch, would be a suitable place.

The Committee were enthusiastic about the project, particularly as it involved the school, and asked the Secretary to reply to Chris Jelley and also speak to Ian Cape (groundsman) about not cutting the grass in that area in due course. **Action: Secretary**

#### **6. Country Fair**

The Vice Chairman reported that although there was nothing particular to report things were on track. There is to be a meeting of the sub-committee on Tuesday 17<sup>th</sup> May at 6.00pm

#### **7. Report of the Deputy Management Committee**

The Deputy Management Committee had not met.

#### **8. Chairman's Report**

i. The new Scuddy Tree, an oak, had been planted and the plaque replaced. Thanks were expressed to Brenda Southey (Scuddy's mum) for her contribution towards the new tree. Two more trees will need to be planted on the eastern boundary in the autumn to replace two which have recently been removed due to being unsafe/ dead.

ii. Sam Sheasby is due to do the other tree work on the Rec on Thursday 5 May 2016.

iii. The two ESF football tournaments had been extremely successful and thanks were expressed to all the volunteers and particularly to Kitnors who provided excellent catering. The Secretary was asked to write to Kitnors. **Action: Secretary**

iv. The Chairman reported that he has submitted the planning application for the Boules Court, stone walling around the new entrance in Parsons Street and re-roofing for the Cricket Pavilion but that it had not yet been registered because ENP were considering the necessity of a Bat Survey (which had not been mentioned at the pre-planning meeting) for the Cricket Pavilion Roof. The Committee agreed **nem.con** that this particular part of the planning application should be removed so that it could be registered and approval given for the other two items. **Action: Chairman**

## **9. Treasurer's Report**

The Treasurer produced a print out of the accounts for the first four months of the year. There were no questions.

## **10. Any Other Business**

i. It was agreed to enter the Somerset Playing Fields' Association Field of the Year competition. Judging will be in July and results announced in September. **Action: Secretary**

ii. A big thank you was expressed to Russell Vowles (and his Dad) for their hard work in removing the large pile of 'rubbish' in the Dog Field.

iii. Mike Lynch said that the Buildings Insurance was due for renewal shortly and asked permission to look around for alternative cover as the current policy seemed expensive. **Action: Mike Lynch**

iv. Terry Gable requested permission to leave various plants in pots in the Memorial Garden while she moved house. **Action: Terry Gable**

v. Concern was expressed about the position of the fire extinguisher by the emergency door in the Pavilion as the wall appears to have a large crack and it is also in an awkward position. The Chairman agreed to see if it could be moved to another location and Russell Vowles agreed to look at the work that needed doing to the door and wall. **Action: Chairman and Russell Vowles**

vi. The Toddler Group Rep asked if it would be possible to provide locks for the storage cupboards to stop the children constantly opening and closing the doors. Russell Vowles agreed to place small bolts at a suitable height. **Action: Russell Vowles**

## **Date of Next Meeting**

Monday 13<sup>th</sup> June 2016 at 7.30pm.