

Porlock Recreation Ground Management Committee

Charity no. 304615

Minutes of the Meeting held at Porlock Recreation Ground Pavilion on Wednesday Monday 13th March 2017 (on completion of the AGM)

Members present: Mike Lynch, John Healy, Steve Spurrier, Keith Green, Young Sook Joh, Russell Vowles, Nic Vowles, Ivor Jones, Terry Gable, Andy Woodcock, Jane Thicknesse.

1. Composition of the Management Committee and Sub-Committees

The officers of the Committee were appointed/re-appointed **nem.com**

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Elected: Mike Lynch (Chairman)
Young Sook Joh (Treasurer)
Russell Vowles
Nic Vowles
Steve Spurrier
Jane Thicknesse (Secretary)

Representatives: Keith Green (Porlock Tourist Association)
Ivor Jones (Porlock Bowls Club)
Terry Gable (Porlock Parish Council)
John Healey (Porlock Football Club)
Andy Woodcock (Porlock Cricket Club)

Country Fair Committee

Mike Lynch
Jane Thicknesse
Ivor Jones
Keith Green
Nic Vowles

2. Apologies

None

3. Public Session

No members of the public were in attendance

4. Minutes of the Meeting January 11th 2017

Amendments

There were no amendments and the Minutes were signed as a true and correct record.

Matters arising

- i. The Chairman reported that the lighting work had now been completed.
- ii. The extractor fan in the showers still needs replacing. John Healey offered to do the work.

Action: John Healey

- iii. The Secretary reported that the replacement scrambling net for the Multiplay had now been fixed (thanks to Russell) but one of the swings had been taken down due to one of the links being very worn. Russell volunteered to order the necessary parts and to fix. **Action: Russell Vowles**

5. Correspondence

i. The Secretary reported that planning permission for both the boules court and the stone walling for the Parsons Street gate had been received. The only other requirement is for a sample of the stone to be given to ENP before work commences. **Action: Secretary**

After further discussion it was agreed that work on the gate should commence asap but the boules court should be delayed until future possible works had been decided. Luke Taylor has been asked to do the stone walling and it was suggested that he also fitted a new gate (possibly one with both pedestrian and vehicular access). A quote is required. **Action: Russell Vowles and Keith Green**

ii. The Treasurer reported that the first money from Susan Taylor's legacy had been received and banked in the current account. Alternative banks and other investment possibilities are being investigated.

iii. A letter had been received from Porlock Football Club thanking the Committee for buying a new line marker for the club. It also mentioned that it would not be possible to move the larger football pitch to the site of the smaller one as there would be insufficient space to fit a pitch of the required dimensions

6. Charitable Incorporated Organisation

The Chairman reported that the CIO had been approved. The next step is for the Recreation Ground assets to be transferred to the new CIO. This is done by a Vesting Document which is signed by all members of the Committee and then sent to the Charity Commission. Once this is done the new CIO becomes the registered charity. It is recommended that the old charity is kept extant for the foreseeable future.

(At this point of the meeting the Vesting Document was passed around for signature)

7. Programme of Future Work

i. CPA

The Chairman reported that two quotes had been received for the refurbishment of the CPA. The best value was the one submitted by West Country Blacksmiths (Allerford) which came to a total of £4090 + VAT. The work included power brushing, priming with red oxide and repainting the helter skelter and priming and repainting other equipment.

It was agreed to accept this quote and for work to commence as soon as possible. **Action: Chairman**

ii. Gang Mower

At the last meeting the Committee had agreed that up to £3000 could be spent to replace the rotary mower with a gang mower. On further investigation it has been found that approximately £4500 - £5000 would be needed to obtain a good re-conditioned item.

Other options were discussed but no decision made. It was suggested that Ian Cape should be consulted about how essential a gang mower is and if any other equipment is required. **Action:**

Chairman

8. Cleaning and Litter

i. The Secretary reported that six new rubbish bins had been purchased and were now in operation. It was agreed that they were a good addition and should help to improve the rubbish problem. Some of the old bins had been repositioned.

ii. The Secretary informed the Committee that the diary showing availability (and information about how to book facilities) are now on the website. Thanks were expressed to Nic Vowles for her work.

iii. A brief discussion was held about hiring a cleaner for the Pavilion. It was agreed to defer the topic to a future meeting.

8. Chairman's Report

The Chairman reported that he had given a report on the Recreation Ground to Porlock Parish Council the previous week and thanked everybody for their contributions throughout the past year. He expressed excitement at the legacy and what it meant for Porlock.

9. Treasurer's Report

The report had been given at the AGM.

10. Any Other Business

- i. The Secretary reminded the Committee that the ESF Football Tournaments were taking place at the end of April and she would not be around to organise. Volunteers are required. John Healey said that with the Football Club he would run the first weekend. Nic and Russell Vowles offered to liaise with ESF and to do the second. **Action: John Healey, Russell Vowles and Nic Vowles**
- ii. It was suggested that some coat hooks are put up in the passageway and a letterbox (with basket) installed on the door leading to the changing rooms. **Action: Keith Green**

Date of Next Meeting

Not confirmed